



# TOWN OF BRIMFIELD

Salisbury Annex Building, 2<sup>nd</sup> Floor  
23 Main Street  
Brimfield, Massachusetts 01010

Angela Panaccione, Chair  
Michele Restino, Vice Chair  
Michael DeFalco  
Virginia Irvine  
Carol Platenick

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## OPEN SPACE & RECREATION COMMITTEE

### Meeting Minutes

Thursday December 19, 2013 – 6:00 PM

**Members Present:** Angela Panaccione, Chair  
Michele Restino, Vice Chair  
Virginia Irvine, Secretary  
Michael DeFalco

**Members Absent:**

**Also Present:**

**Meeting Opens:** 6:10 PM – Angela Panaccione

### **Administrative Matters:**

Introduction. Michael DeFalco, Brimfield resident, was introduced. Michael was a member of the Open Space Committee 1990-1995.

Discussion on appointment letters. Michael DeFalco said he did not receive one. Angela will check on the status of appointment letters.

### **Minutes Approval:**

Motion made by Michele to accept minutes from Thursday November 21, 2013.

Motion seconded by Virginia Irvine.

No further discussion – 4-0-0.

### **Review Mail/Phone Messages:**

Carol Platenick, Brimfield resident, has applied to the BOS to be a member of the OSPR.

### **Member Reports:**

Virginia Irvine presents the census data she has assembled so far and a red-line strike-out of the updated data in the Population Characteristics and Socioeconomic Characteristics of the new Plan.

Michael DeFalco raised question of how the tornado will fit into the new Plan. There was a discussion. Should be in appropriate sections where the tornado had an effect on those sections. Also should be in the Environmental Challenges section.

### **New Business/Old Business:**

The PVPC Technical Assistance Grant letter, prepared by Angela, was sent by the BOS the first week in December.

FY 15 Budget Request. Angela submitted the Request to the Mike Moloney, chair of the Finance Committee. OSRP will contact the Finance Committee in person in January regarding the request.

The OSRP Annual Report was reviewed. Minor changes were made. Angela will submit revised Report to the BOS.

### **6:30 PM Discussion and Work on the Draft of the Public Survey**

Michael DeFalco says the survey is too long and will discourage people from filling it out. The rest of the meeting time was spent revising the survey question by question.

Angela will email members a draft of the revised survey. Member comments will be due by the January 16<sup>th</sup> meeting.

Michael DeFalco volunteered to do the Survey tabulation.

### **Divide Work on Sections of New Plan**

Section 3 Community Setting – Virginia Irvine

Section 4 Environmental Inventory – Angela Panccione

Section 5 Inventory of Lands of Conservation and Recreation Interest – Michele Restino

### **Tentative Dates for Public Survey**

January 16, 2014 - OSRP final comments due on draft public survey

January through May 2014 – Public Survey distribution

June and July 2014 – Analyze Public Survey results

### **Tentative Dates for Open Space Plan**

June 30, 2014 - Submit Draft Plan

September – October 2014 – Public Forum on the Plan

June 30, 2015 – Due date for Finalized Plan

### **8:20 PM Adjourn**

Motion made by Angela Panaccione to adjourn

Motion seconded by Michele Restino

No further discussion – 4-0-0 – Motion carried